

**IMPORTANT: Please read ALL information below before completing the form on the next page.**

### WHAT IS THE COURSEWORK THESIS PROJECT?

The Masters Coursework Thesis Project is an individual project in which each student works under the guidance of a nominated member of the academic staff (supervisor). A co-supervisor may also be nominated depending on the set up of the project (e.g. an employer could be a co-supervisor in an external thesis project). The work may involve laboratory experiments, field or industry based investigations, design applications or theoretical research. The masters Coursework Thesis project is a two semester course students can commence in semester 1 and 2.

### WHO IS REQUIRED TO COMPLETE A THESIS?

Students who have not completed a recognised Thesis in their undergraduate studies or further postgraduate studies are required to complete a Thesis in their Masters Coursework program. If you are unsure if you have completed one, or if the school is not aware that you have completed one, please contact the Student Centre so an assessment can be made.

### WHAT IS REQUIRED FROM YOU:

#### 1. Find a supervisor:

**Option 1.** If you are employed and your employer is willing to nominate a topic and co-supervise the thesis, you can choose to do your thesis in external or distance\* mode.

You will have to find an academic supervisor within the school to assist with administration and assessment.

This should be an academic from the appropriate discipline. Please see the link below.

<http://www.engineering.unsw.edu.au/civil-engineering/academic-staff-list-a-z>

**Option 2.** If you are not employed or your employer is not willing to nominate a topic and co-supervise the thesis, you have to complete the thesis in internal \*mode. Browse online the selection of available topics and contact potential supervisors

<http://intranet.civeng.unsw.edu.au/info-about/student-intranet/master-projects>

**Note:** It is unlikely that this list is fully up to date and comprehensive – it is strongly advised that individual students approach School teaching staff in area(s) of potential interest, to explore the range of possible thesis topics that may be available.

#### 2. Organise enrolment:

Once you have agreement from both your employer (option 1) and an academic supervisor, please complete the back of this form and send it to the School office to organise enrolment.

**All forms must be submitted to the School office prior to Week 1 of the commencing semester.**

#### \* Different modes of delivery and their requirements:

**Internal:** This mode applies to all students who choose a topic under option 2. They have to find a supervisor internally and complete all components within the School. As part of their examination, they are required to submit an abstract and give a 15 minute seminar presentation within CVEN9932.

**External:** This mode applies to students who choose a topic under option 1, i.e. they have an external employer to co-supervise their Thesis. If the student resides within the Sydney Basin, the student will submit a thesis abstract and be required to come into the School to give a 15 minute seminar presentation within CVEN9932 as part of the thesis examination.

**Distance:** This mode applies to students who choose a topic under option 1, i.e. they have an external employer to co-supervise their Thesis. If the student resides outside the Sydney Basin, this student will have the option to submit a poster as part of their thesis examination instead of giving a seminar presentation. Students are strongly encouraged to present their thesis additionally to their work colleagues.

**FURTHER INFORMATION:** Please visit the student intranet for further information regarding available thesis topics and supervisors. For general enquiries please contact [cven.enquiries@unsw.edu.au](mailto:cven.enquiries@unsw.edu.au)

**STUDENT DETAILS**

Student Name:

zID:

Commencing Semester:

Mode of study (please select one):

INTERNAL

EXTERNAL

DISTANCE

**TOPIC**

**STUDENT DECLARATION (Please tick and sign)**

- I have read and understand the important information on the front page of this form.  
 I will notify the School office [cven.enquiries@unsw.edu.au](mailto:cven.enquiries@unsw.edu.au) if I drop from this course.

Student Signature \_\_\_\_\_

Date

**SUPERVISOR DETAILS AND DECLARATION (Please tick and sign)**

Administrative (main) Supervisor's name:

Joint Supervisor's name (if applicable\*):

- I agree to supervise the above student for their Masters Coursework Thesis on the proposed topic.  
 I agree to provide adequate supervision over the course of two semesters.  
 I agree to organise a joint supervisor if I cannot provide adequate supervision\* over two semesters.

Administrative Supervisor Signature \_\_\_\_\_

Date

Joint Supervisor Signature (if applicable) \_\_\_\_\_

Date

**External Supervisors:**

Position:

Phone:

Email:

\* Administrative Supervisors are required to be available on campus for regular contact with students. If the Administrative Supervisor cannot commit to being available for two sessions a Joint Supervisor is required.

**After completion of this form please lodge with the School office (Building H20 Level 4, Room 410)**